



**\$125 CLASSROOM ENHANCEMENT  
SPONSORED BY DAKOTA VALLEY PTO**

The PTO requires receipts for the purchases you make to enhance your classroom. After you have obtained \$125.00 in expenditures, please complete this form and submit it to the PTO Treasurer (PTO mail box in Admin office).

For accounting purposes, please do not submit this certificate until you have \$125.00 worth of expenses. This will allow us to issue one check instead of many.

\*Checks will be sent inter-office directly to you payable at the PTO's discretion.

\*Items purchased become property of DV Schools

\*Applications must be submitted before Christmas break

\*You must be a member of the PTO!

Teacher's Full Name/Grade: \_\_\_\_\_

Total Amount: \_\_\_\_\_

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**PTO USE ONLY**

Total Amount paid: \_\_\_\_\_

Date: \_\_\_\_\_

PTO Check #: \_\_\_\_\_

Entered into Database Y / N